Disk Menu
The "Disk" pull-down menu is found on the menu bar located at the top of the main Flying Faders screen.
This command formats a floppy disk placed in the A: drive. It removes all the information on the disk and prepares it for use. A formatted disk is needed to keep mixes for archival purposes or for carrying mixes out to another Flying Faders facility.

TO FORMAT A FLOPPY DISK:

1. A dialog box tells you what format does and asks you to confirm your choice. Select No if you wish to quit.

2. If you select Yes the screen will go blank and you will be asked to insert your floppy disk in drive a: if you have not already done so, and then press enter to start the formatting process.

3. Your disk will now be formatted.

4. A message will appear on the screen letting you know if the format was successful and asking if you wish to format any more disks.

5. If you have finished formatting disks press ‘n’ then enter... or if you want to format another press ‘y’ then enter.
the list, it will be placed in the text box and the next list will show up.

5. Note that you can just select a client or a project etc. and all the mixes under that client or project will be copied.

6. You are also allowed to select multiple clients, projects, titles or mixes. To do this click on the first client (or title etc.) that you wish to copy and then holding the shift key down click on the next client that you wish to copy. In this way up to 20 clients, projects, titles or mixes can be selected at once. However remember that if you are copying to floppy you are limited by the amount of space on the disk. If you select multiple items to copy from you cannot then select at lower levels, for instance if you select three clients you cannot then select one title from one of them. All the projects, titles and mixes for those three clients will be copied.

7. Select Continue once you are sure of your choice.

8. On the Copy To page select the copy destination disk (usually the opposite of your source disk).

9. You may look through the clients, projects, titles and mixes that you have chosen to copy by using the Client, Project, Title and Mix buttons.

10. You will notice that the highlighted name appears in a box with the text “Name:” next to it. If you want to change the name of any of the clients, projects, titles and mixes that you are copying you can type a new name in here and by pressing the Change Name button the old name will be replaced with the new name.

11. Similarly if you wish to change the mix notes for any of the mixes you are copying you can type new mix notes into the “Mix Notes:” box and then press the (Change Name and Notes) button.

12. Note that for both renaming and new notes the alteration will only be made to the duplicate copy and NOT the original which will remain untouched. The alteration will also only be made if you select the Rename and New Notes buttons and then Copy, if you Cancel then no copying will be performed.

13. Select Copy and the mix information will be copied with any alterations that you have made.
mix names. Hint: If you double click on your choice from the list, it will be placed in the text box and the next list will show up.

7. Select “Transfer” to transfer your mix from hard disk to floppy disk.

8. A dialog box will appear asking you to confirm your choice.

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**BACKUP MIXES**

This feature backs up mixes from your hard disk to your floppy disk. All the mixes on either your C drive (20 Mb systems) or your D drive (40 Mb systems) will be copied to floppy disk. You will need to have enough formatted blank floppy disks to copy all your mixes to before you start this process. This is useful for occasionally backing up your system in case of hard disk failure. The only way to copy this information back is to use the Restore Mixes facility and this will destroy any mixes that already exist on your hard disk.

To copy selected mixes to floppy and back to your hard disk without destroying mix data already on your disk, use the Copy Mixes facility.

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**Backup Mixes**

This feature backs up ALL the mixes on your hard disk to floppy disk.

If you only wish to backup selected mixes use the Disk: Copy Mixes Facility.

**WARNING:** This operation will require from 1 to 30+ formatted high density 3 1/2 in. floppy diskettes. It can also take several hours. Furthermore, when backing up to floppy, only use blank formatted diskettes!!!

All data on disks used for backups will be completely overwritten by the data being backed up!

The purpose of this backup is to occasionally archive all mixes in case of hard disk failure.
TO BACKUP SPECIAL FILES:

1. Read the information displayed carefully.

2. Insert a formatted floppy disk in drive a:

3. If you do not have a disk, select Cancel to quit and use Format to format a disk for this process.

4. Select Continue to backup the special files.

5. The screen will go black and you will see the files being transferred.

RESTORE MIXES

This feature restores mixes from floppy disk to your hard disk. The mixes must have been backed up to floppy using the Backup Mixes facility. The mixes will be restored from the floppy disks to either your C drive (20Mb systems) or your D drive (40Mb systems). You will need all the floppy disks that you backed up your mixes to. This is useful for restoring your hard disk, after a failure, with your last backup. Any mixes on your hard disk will be destroyed by the restore and overwritten with the ones from the floppy disks.

RESTORE MIXES

This feature restores ALL the mixes from a floppy disk created with backup to your hard disk.

If you only wish to restore selected mixes use the Disk: Copy Mixes facility.

WARNING: Restoring your mix data from floppy will result in the destruction of all mix data currently on the hard disk! It will completely overwrite those mixes with the ones restored from floppy!

This operation is intended for restoring a hard disk after a hard disk failure.

It is not useful for obtaining old mixes because it will destroy all mixes created since the backup.

[Help] [Cancel] [Continue]
TO RESTORE SPECIAL FILES:

1. Read the information displayed carefully.

2. Insert the floppy disk containing the backup of your special files (produced by using Backup Special Files) in drive a:

3. Select Continue to restore the special files.

4. The screen will go black and you will see the files being transferred.